



CITY OF PAWTUCKET

CITY HALL
137 ROOSEVELT AVENUE
PAWTUCKET, RHODE ISLAND 02860

DIVISION OF PERSONNEL

DONALD R. GREBIEN
MAYOR

DON ZIMMERMAN
DIRECTOR OF HUMAN RESOURCES

INTERNAL/EXTERNAL JOB POSTING

NOTICE

The City of Pawtucket is posting the following vacancy in Local 1012 AFSCME:

#	DEPT.	DIVISION	JOB TITLE	PAYGRADE SALARY RANGE		
1	Water	T & D	Water Equipment Operator	R-36	Grade I License	\$739.08-788.79
				R-40	Grade II License	\$809.72-873.73
				R-44	Grade III License	\$879.25-943.21
				R-46	Grade IV License	\$912.24-978.81

Minimum Requirements:

Copy of the following is required upon application:

- Valid Commercial Drivers' License (CDL);
- High School Diploma/GED Certificate with two years of experience with trench excavation;
- Knowledge of backhoe safety, as well as knowledge of traffic laws involved in equipment operation;
- Knowledge of mechanical parts and operations of water mains and other water system appurtenances, methods and tools used for their repair;
- Available to work 24 hr. basis for emergency repairs and flushing;
- RI Drinking Distribution Operators License Grade I or obtain within one year;
- OSHA Competent Person Certificate within One Year;
- Heavy Equipment License for Backhoe Operation;
- Written and Practical Test to be Administered.

Job Specifications are posted in the Personnel Division for your review

Candidates must meet minimum qualifications as stated in job description

External Applicants:

Please submit job application, which can be found at www.pawtucketri.com under job postings, copy of CDL, HS Diploma, Backhoe license and resume to claird@pawtucketri.com.

Internal Applicants: July 26, 2017- August 3, 2017

External Applicants: Application period: July 26, 2017 – Until Filled.

The City of Pawtucket is an Equal Opportunity Employer and fully complies with the American with Disabilities Act.

T:\JOB POSTINGS\1012 Job Posting\PWSB-Water Equip Operator\Water Equip Op- July 2017\Job Posting-Water Equip Operator-July 2017.doc



CITY OF PAWTUCKET

Job Description

Job Title: WATER EQUIPMENT OPERATOR
Department: PAWTUCKET WATER SUPPLY BOARD
Reports To: T&D MANAGER
Pay Grade: R36 – GRADE I LICENSE
R 40 – GRADE II LICENSE
R 44 – GRADE III LICENSE
R 46 – GRADE IV LICENSE
Prepared By: AG/sr
Prepared Date: JULY 2000
Approved By:
Approved Date:

SUMMARY

Performs skilled work in the operation of heavy machinery and equipment, mainly a backhoe, which involves safe and proper excavation and backfilling of material for water pipeline installation and repair. Repairs are usually made in very close proximity to other lines such as gas and electric, necessitating extreme precision when operating machinery. In the absence of superiors, the Operator is responsible for coordinating the work efforts of small crews.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Include the following:

Preparing and submitting various reports as directed by supervisor

Participating in all duties performed in the maintenance, installation and repair of water mains and services and related equipment

Using a backhoe to excavate material for pipeline installation and repair as well as other water system maintenance

Using other heavy equipment for maintenance of the Water Supply Board system

Performing routine maintenance safety checks on PWSB equipment to ensure that it is maintained and operating safely and efficiently. Cleaning and maintaining equipment after each use.

Insuring that work is performed in a safe, efficient manner in accordance to all safety regulations and policies

Coordinating the work efforts of a small crew in the absence of superiors

Participating in the repair of main leaks and breaks, service leaks, valve leaks, hydrant leaks and damaged hydrants on a 24 HOUR basis

Making service taps and installing new service lines

Operating hydrants and valves

Participating in the flushing of system mains by operating hydrants and valves and monitoring water quality

Prepare reports and sketches of various types of water installations and service records which are submitted to a supervisor

Using proper methods of chlorinating water mains to keep them free from contamination during construction

Performing related work as required

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED) and two years of experience with trench excavation. Must have knowledge of backhoe safety, as well as a knowledge of traffic laws involved in equipment operation. Should have a knowledge of the mechanical parts and operations of water mains and other water system appurtenances, and the methods and tools used for their repair, plus a working knowledge of OSHA excavation safety procedures.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

Rhode Island Grade 1D Public Water Supply Transmission and Distribution Operators License or said license to be obtained within one year of employment.

Valid Drivers' License

OSHA Competent Person Certification (or to be obtained within one year of hire)

Heavy Equipment License for backhoe operation

Commercial Drivers' License (CDL)

RI DOH Grade 1 within one year

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; walk; sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions. The employee is frequently exposed to risk of electrical shock and vibration. The employee is occasionally exposed to fumes or airborne particles and toxic or caustic chemicals. The noise level in the work environment is usually loud.