

CITY OF PAWTUCKET



Draft Annual Action Plan
FY 2018
(July 1, 2018- June 30, 2019)
for the
Community Development Block Grant Program
HOME Investment Partnership Program
Emergency Solutions Grant Program

Submitted by:
Department of Planning & Redevelopment
137 Roosevelt Avenue, Pawtucket, RI 02860
(401) 728-0500 ext. 430

Public comment period May 21, 2018 to June 20, 2018

Susan Mara, Director

Donald R. Grebien, Mayor

2018-2019 Annual Action Plan Executive Summary

1. Introduction

The City of Pawtucket is an Entitlement Community that expects to receive funds from the U.S. Department of Housing and Urban Development (HUD) to invest in local solutions to address housing and community development needs. The funds include the Community Development Block Grant (CDBG), the HOME Investment Partnership program (HOME), and the Emergency Solutions Grant (ESG).

The primary objective of the CDBG program is to develop viable communities through the provision of decent housing, a suitable living environment, and expanded economic opportunities. HOME funds are dedicated to preserving and creating affordable housing. ESG supports outreach and shelters for homeless persons, as well as programs that prevent or rapidly rehouse homeless individuals and families.

The City of Pawtucket is pleased to present an Executive Summary of its Annual Action Plan for Fiscal Year 2018 from July 1, 2018 through June 30, 2019. The Annual Action Plan serves several functions:

1. Utilizing data and community input, it prioritizes housing and community development needs, delineates a one-year strategy for addressing those needs, and establishes performance measures by which progress can be assessed in response to the City of Pawtucket's Consolidated Plan 2015-2020.
2. It describes recommendations for specific projects and services to address housing, community development, emergency shelter, and homeless needs which were identified through public meetings, needs assessments, coalition meetings, consultations with community groups (e.g. neighborhood associations, linguistic minority organizations, etc.), and proposals solicited through both public meetings and the Request for Proposals (RFP) process.
3. It outlines activities that will be funded utilizing Federal Block Grants from the U.S. Department of Housing and Urban Development in accordance with 24 CFR Part 91.220 of Title I of the Housing and Community Development Act of 1974.

The City's Annual Action Plan has been prepared in accordance with guidance provided by the U.S. Department of Housing and Urban Development.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The 2018 Annual Action Plan includes the goals and objectives outlined below, all targeting community needs related to affordable housing, economic development and employment, and strengthening neighborhoods.

- Provide essential Public Services –
- Improve Public Infrastructure –
- Expand Economic Development opportunities through business assistance–
- Improve availability and access to Public Facilities and Parks–
- Increase Affordable Housing through Rehabilitation and new construction –
- Increase the quality of life through Neighborhood Stabilization efforts–
- Decrease the incidence of Homelessness and provide services to the homeless –
- Planning and Administration –

Funding Disbursement. The 2018 Annual Action Plan represents a single application for federal funding that incorporates three (3) HUD formula programs, for a total allocation of \$2,573,883 in FY 2018 funds. The three (3) HUD programs are as follows:

- Community Development Block Grant (CDBG) \$1,870,542
- HOME Investment Partnership (HOME) \$547,363
- Emergency Solutions Grant (ESG) \$155,978

3. Evaluation of past performance

The City of Pawtucket has demonstrated tremendous progress in meeting the goals and objectives identified in the 2015-2020 Consolidated Plan and the most recently completed its second year of the five year Consolidated Plan. The city's successful efforts focused on activities that have positively impacted the quality of life for low and moderate income residents. These efforts have included increasing the amount of decent, safe and affordable housing; expanding homeownership opportunities; investment in public infrastructure, facilities, and parks; and providing essential public services.

An inclusive public process, community input, careful planning and a significant commitment of financial resources enabled the city to achieve modest performance across all programs and objectives despite funding constraints from HUD grants.

The City of Pawtucket remains confident that its demonstrated high level of performance will be replicated during the period covered by this Action Plan.

4. Summary of citizen participation process and consultation process

In order to ensure maximum participation from the citizens of Pawtucket, the Consolidated Planning process included public meetings, and consultations with key sub-populations. In addition to consultations the City held (3) public meetings. An additional public meeting was held before the City Council on Wednesday, May 16, 2018 where the public could comment on the plan. The city also assisted various applicants with technical assistance in preparing applications for funding requests.

Thursday, January 4, 2018	General Newspaper Notice/Email Meeting Invitation to non-profits, community groups and City Councilors
Tuesday, January 23, 2018	CDBG Public Meeting to Explain Grant Process Review Performance 2016-2017 (CAPER) Presentation of 1 yr. Con-Plan Needs/Explanation CDBG/ESG/HOME Programs Blackstone Valley Visitor Center Theatre, 175 Main Street, Pawtucket, RI - 6 p.m.
Wednesday, January 24, 2018	General Newspaper Notice/Applications Available/Applications emailed to City Council members
January 24, 2018 – Feb. 27	On-call technical assistance meetings with applicants to assist with grant eligibility and preparation
Monday, February 27, 2018	Applications Due Date 4 P.M.
February 28 – March 6, 2018	Review of all submitted applications for eligibility/status of current CDBG grant if previously funded.
February 27, 2018	Email list of all applications received sent to Mayor and City Council in advance of public hearings
Tuesday, March 6, 2018	CDBG Public Service Application Public Hearing Blackstone Valley Visitor Center Theatre, 175 Main Street, Pawtucket, RI - 5 p.m. – 8 p.m.
Thursday, March 8, 2018	CDBG Activities/HOME Housing Applications Public Hearing Blackstone Valley Visitor Center Theatre, 175 Main Street, Pawtucket, RI - 5 p.m. – 7 p.m.
Wednesday, May 23, 2018	Present application to City Council
Monday, May 21, 2018	Ad in the Pawtucket Times, announcing the availability of the Annual Action Plan and requesting comments on the proposed funding plan until June 20, 2018.

All meeting locations were accessible to persons with disabilities and all meeting notices included information about how to request accommodation such as a translator or other assistance.

5. Summary of public comments

The Draft Annual Action Plan will be available for review and public comments between May 21 and June 20, 2018. Any comments received during that time period will be included here along with the City's response for the Final Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments will be incorporated into the plan.

7. Summary

The 2015-2020 City of Pawtucket Consolidated Plan reflects the community input received from various individuals and organizations as well as City departments. It is hoped that the priorities chosen will have the effect of improving the lives of Pawtucket's low and moderate income residents.

The following activities listed in the Draft Annual Action Plan have been proposed to receive Annual Action Plan program funds during the 2018-2019 program year.

During FY 2018, the City of Pawtucket will make significant process in implementing its Housing and Community Development goals and priorities as set forth in its Consolidated Plan 2015-2020 and 2018 Annual Action Plan. Many of these activities stand out as having the potential for positively impacting the quality of life for the City's low and moderate income residents. All of these activities have come to fruition as the result of an active public process, community input, careful planning and a significant commitment of financial resources while providing tremendous opportunities for low and moderate income individuals and families, both young and old, throughout the City of Pawtucket. The Three entitlement programs are described as;

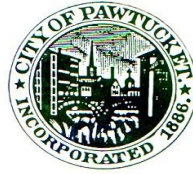
Community Development Block Grant (CDBG): The CDBG Program is used to assist Pawtucket residents in a number of ways including: providing low cost loans to fix-up single and multi-family homes, installing new streets and sidewalks, making loans to local businesses, funding for neighborhood and senior centers, assisting families with child care, and many other activities directed at improving the lives of Pawtucket residents.

HOME Housing Investment Partnership (HOME): The HOME Program is used to assist Pawtucket residents with their housing needs. Programs funded with HOME dollars include: the non-profit development of affordable housing and affordable rental housing units, a first-time homebuyers' program, and rental assistance to tenants.

Emergency Solutions Grant (ESG): The ESG Program assists emergency shelters and homeless prevention activities, emphasizes rapid re-housing, and assists people quickly regain stability in permanent housing after experiencing a housing crisis.

See funding allocations charts on the following pages;

City of Pawtucket, Rhode Island



July 1, 2018 – June 30, 2019

**HOUSING AND COMMUNITY
DEVELOPMENT
ANNUAL ACTION PLAN**

FOR PUBLIC REVIEW

Citizen Comments on the Plan will be
Accepted until Wednesday, June 20, 2018

Comments may be mailed to: Edward G. Soares, Community Development Program Manager
Pawtucket Department of Planning and Redevelopment, City Hall, 137 Roosevelt Avenue, Pawtucket, RI 02860
or Email - ESOARES@PAWTUCKETRI.COM

BASED ON ANTICIPATED 2018 - 2019 FEDERAL FUNDING

City of Pawtucket, RI 2018-2019 Housing and Community Development Action Plan
for Program Year 44 (July 1, 2018 - June 30, 2019)

I. Community Development Block Grant Program

Anticipated 2018-2019 Federal CDBG Allocation Amount	\$1,870,542
Anticipated Program Income for Upcoming 2017-2018 Year	\$160,000
TOTAL CDBG ALLOCATION	\$2,030,542

II. HOME Housing Investment Partnership Program

Anticipated 2018-2019 Federal HOME Allocation Amount	\$547,363
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III. Emergency Solutions Grant Program

Anticipated 2018-2019 Federal ESG Allocation	\$155,978
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TOTAL EST. FED. FUNDING BUDGET FOR 2018-2019	\$2,733,883
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I. 2018-2019 Community Development Block Grant Summary

Anticipated 2018-2019 Federal CDBG Allocation	\$1,870,542
Anticipated CDBG Program Income for 2018-2019*	\$160,000
Anticipated 2017-2018 CDBG Total Budget	\$2,030,542

*This figure is a projection based upon anticipated loan repayments in the upcoming 2018-19 program year (see accompanying detail).

2018-2019 CDBG BUDGET BREAKDOWN BY PROGRAM AREA

Anticipated 2018-2019 CDBG BUDGET

	\$2,030,542
1. Public Service Allocation	\$406,108
2. Comm. Dev. Activities Allocation	\$1,218,326
3. Administrative and Planning Allocation (20%)	\$406,108

2018-2019 Community Development Block Grant Detail Notes

Anticipated CDBG Program Income for 2018-2019 Program Year

Pawt. Redev. Agency Residential Rehab Loan Payments	\$80,000
Pawt. Redev. Agency Commercial Rehab Loan Payments	\$20,000
Pawt. Bus. Dev. Loan Corp. Business Loan Payments	\$60,000
TOTAL PROGRAM INCOME ANTICIPATED	\$160,000

2018-2019 Proposed CDBG Budget Allocations**PUBLIC SERVICE ACTIVITIES****DESCRIPTION****I. Senior Services****BUDGET**

Pawt. Senior Services/Senior Transportation

\$170,608

Operation and Programming of the Leon Mathieu Senior Center.

New Horizons Adult Day Care

\$37,000

Adult Day Care for low/moderate Income Pawtucket Seniors.

II. Child Care

Pawtucket Family YMCA

\$5,000

Before/After School Care for School-aged Children in Pawtucket.

III. Counseling Services

Day One (Sexual Assault & Trauma Resource Ctr. Of RI)

\$4,000

Services to Victims/Families of Sexual Assault.

Blackstone Valley Community Action Program, Inc.-Renew

\$8,000

Project Renew Commercial Sex Worker Diversion Program.

Rhode Island Center for Justice

\$5,000

Low/Mod Income Legal Assistance Project

IV. Summer Youth Programs

Camp Ramsbottom (Boys & Girls Club)

\$15,000

Provide Summer Camperships at Camp Ramsbottom.

Summer Teen Program (Boys & Girls Club)

\$3,000

Teen Summer Program.

V. Adult Education Employment

Children's Friend and Service

\$6,000

Education Services Job Training Program for Entry Level Employees

SER-Jobs for Progress, Inc.

\$15,000

Summer Youth Training for Employment 15 Youth Between 14-19

Blackstone Valley Community Action Program - Summer Empl

\$15,000

Summer Youth Training for Employment 12 Youth Between 14-24

Farm Fresh Rhode Island

\$5,000

Training for Employment in Culinary Arts DCYF Youth Focus

VI. Youth Initiatives

Slater Mill Historic Site

\$9,000

Hands on Fiber Arts Classes Slater Mill for 4th Grade Students.

B.V. Tourism Council River

\$4,000

Educational Outings on the Blackstone River Explorer Boat.

Shri Service Corps

\$10,000

Classes for Pawtucket Students, and Children with Special Needs

Blackstone Valley Community Action Program Community Cen

\$40,000

Woodlawn Community Center Programing

VII. Assistance To The Hungry

Pawtucket Soup Kitchen

\$26,000

Operation of the Pawtucket Soup Kitchen

Blackstone Valley Emergency Food Center

\$12,500

Food Pantry

Blackstone Valley Community Action Program, Inc.

\$10,000

Food Pantry, Emergency Food Program

VIII. Housing Assistance

Blackstone Valley Community Action Program, Inc.

\$6,000

Fair Housing Advocate

TOTAL CDBG PUBLIC SERVICES**\$406,108**

2018-2019 COMMUNITY DEVELOPMENT ACTIVITIES**DESCRIPTION****I. Facility Improvement Projects:**

Blackstone Valley Emergency Food Center	\$10,000
Independence Square Foundation	\$100,000
TLC Day Care Center	\$40,000
Cape Verdean American Community Development	\$38,326
Pawtucket Housing Authority	\$45,000

Improvements to Front Entrance, New Door and Windows
New Energy Efficient Compressors for HVAC System
New Toddler Play Area for Daycare Center
Elevator Improvements, Renovation to Upstairs Restrooms ADA Compliant
Senior Playground Equipment and Site Improvements

II. DPR Sponsored Improvement Projects:

Transit Oriented Development	\$350,000
Central Avenue Streetscape Improvements	\$25,000
Blackstone Valley Bikeway	\$75,000
Broad Street Streetscape Improvements	\$150,000
Citywide Street Tree Planting	\$50,000

Transit-Oriented Development around the New Commuter Rail Stop
Street Trees, Sidewalk and Pedestrian Safety Improvements
Pawtucket's Portion of the New Blackstone Valley Bike Path
Street Trees, Sidewalk and Pedestrian Safety Improvements
Street Trees in CDBG Eligible Neighborhoods

III. Economic Development:

Pawtucket's Business Development Corp. Business Loans	\$100,000
Proreso Latino	\$25,000
Façade Improvement Program	\$20,000

Program Income Repayments to be Recycled for Lending Activity
Minority Small Business Outreach Program
Small Loan/Grant Program to Improve Storefronts in Low/Mod Neighborhoods

IV. Pawtucket Redevelopment Agency Renewal:

354 Pine Street Brownfields Clean Up	\$100,000
Pawt. Redevelopment Agency Property Mgmt.	\$20,000
Pawt. Redevelopment Agency Spot Acquisition	\$50,000
Pawt. Redevelopment Agency Spot Acquisition	\$20,000

Brownfields Clean Up Expenses at 354 Pine Street.
Property Disposition of PRA-Owned Properties.
Acquisition of Blighted Properties
Demolition for Removing Blighted Properties

TOTAL CDBG ACTIVITIES**\$1,218,326****2018-2019 CDBG ADMINISTRATION/PLANNING**

I. Dept. of Planning and Redevelopment Administration	\$331,108
II. Pawtucket Redevelopment Agency Administration	\$75,000
TOTAL CDBG ADMINISTRATION	\$406,108

<u>DESCRIPTION</u>
Administration Costs for CDBG Grant Management.
Administration Costs for Agency Programs.

TOTAL ALL CDBG CATEGORIES**\$2,030,542**

2018-2019 EMERGENCY SOLUTIONS GRANT (ESG)

	<u>BUDGET</u>	<u>DESCRIPTION</u>
I. Emergency Shelter Operations	\$45,280	Blackstone Valley Advocacy Center - Emergency Shelter Operations.
II. Essential Services Day Program Operations	\$34,000	House of Hope - Essential Services-Day Program.
III. Homeless Prevention Rapid Rehousing	\$65,000	Crossroads - Homeless Prevention Rapid Rehousing
IV. Dept. of Planning Admin. Set-Aside (7.5%)	\$11,698	Administration costs for ESG Grant management.
TOTAL ESG	\$155,978	

2018-2019 HOME HOUSING PROGRAM

	<u>BUDGET</u>	<u>DESCRIPTION</u>
I. HOME Administration Set-Aside (10% cap)		
City Administrative Reimbursement	\$54,736	Administration costs for HOME Grant management.
II. Administration for Housing Non-Profits (5% required)		
Pawtucket Citizens Dev. Corp. Administration	\$27,368	Administrative funds to carry-out HOME projects.
III. Available for Projects		
Down payment/closing costs for FTHB	\$112,215	First-Time Home Buyer Funds City Wide
The ARC of Blackstone Valley TBRA	\$9,000	Tenant Based Rental Assistance for one Special Needs Family
Pawtucket Central Falls Development 72 Branch Street	\$124,044	New Construction Single Family Dwelling (CHDO Reserve)
Pawtucket Central Falls Development -45 Washington Street	\$70,000	60 New Unit Mixed Income Rental 37 units to be Deed Restricted
Pawtucket Central Falls Development - CORE Pawtucket	\$150,000	255 Main St./ 3 Exchange 34 units 15 to be Deed Restricted
TOTAL HOME HOUSING GRANT	\$547,363	

2018-2019 Public Service Applications Expanded Project Description Worksheet

Organization	Title	Budget	Project Description
Leon Mathieu Senior Center	Services and Programs	\$ 170,608.00	Social and recreational services, case management, educational, cultural arts programs, lunch café dining and nutrition education. (1,842 seniors 2016-17)
Blackstone Health, Inc.	New Horizons Adult Day Care	\$ 37,000.00	Day program to care for frail seniors and disabled adults M-F 7:30 AM to 5 PM, (87 clients assisted 2016-17)
Pawtucket YMCA	After School Childcare	\$ 5,000.00	Will assist 20 children with after school childcare for 39 weeks. (15 children assisted 2016-17)
Day One	Services for Child and Adult Victims of Sexual Abuse	\$ 4,000.00	In collaboration with the Pawtucket Police to ensure consistent, uniform approach to dealing with child sexual abuse cases. Clinical program provides individual and group treatment to help victims and their families to recover. (82 assisted 2016-17)
Blackstone Valley Community Action Program	Project RENEW	\$ 8,000.00	Commercial Sex worker intervention program, intensive case management and health screening. (67 clients 2016-17)
RI Center for Justice	Legal Assistance Project	\$ 5,000.00	To provide free legal assistance to low/mod income clients in areas of critical need including housing, employment and consumer matters. (Funded 2017-18)
Boys & Girls Club of Pawtucket	Camp Ramsbottom scholarships	\$ 15,000.00	Provide 62 camperships to allow youth from Pawtucket to attend Camp Ramsbottom for a two-week session during the summer. (62 youth assisted 2016-17)

2018-2019 Public Service Applications Expanded Project Description Worksheet

Organization	Title	Budget	Project Description
Boys & Girls Club of Pawtucket	Teen Summer Program	\$ 3,000.00	Daily transportation is provided, participants are exposed to athletics, music, dance, art, cooking, games, field trips and other activities. (77 teens 2016-17)
Children's Friend and Service	Training for Employment in Education Services	\$ 6,000.00	Teacher Assistant Training Program, 18 month session for 12-15 participants. 3 Will focus on 3 Pawtucket residents. Outcome will be job creation. NEW APPLICANT
SER-Jobs for Progresss, Inc.	Summer Youth Work Experience	\$ 15,000.00	SER Jobs anticipates serving 15 Pawtucket clients youth between the ages of 14-19. 20 Hours of work readiness training, then placement 80 hours over 5 weeks. Summer Youth employment program. NEW APPLICANT
BV Community Action Program	Youth Summer Employment	\$ 15,000.00	Summer Youth Program 12 youth between 14-24. Job readiness training and placement. All the students will be assisted at the Woodlawn Community Center. NEW APPLICANT
Farm Fresh Rhode Island	Harvest Kitchen Job Training Projects & Pawtucket Farmers Markets	\$ 5,000.00	Job training program to serve low/mod income youth in the custody of the Department of Children, Youth and Families. 46 youth expected to participate. (Funded in 2015-16)
Old Slater Mill Association	Fiber to Yarn 4th	\$ 9,000.00	Educational program serving 4th grade students (857 students assisted 2016-17)
Blackstone Valley Tourism Council	River Classroom Program	\$ 4,000.00	RiverClassroom is an environmental educational program aboard BVTC's Explorer. STEM & Environmental literacy is the focus for K-12 Pawtucket Students. Riverclassroom had (211 student 2016-17)

2018-2019 Public Service Applications Expanded Project Description Worksheet

Organization	Title	Budget	Project Description
Shri Service Corps	Yoga for Pawtucket Residents, Senior and those with Special Needs	\$ 10,000.00	Shri Service Corps will provide free yoga classes to Pawtucket Seniors and clients with Special Needs. NEW APPLICANT
BV Community Action Program	BVCAP Woodlawn Community Center Support	\$ 40,000.00	10,074 Clients are being assisted with various programs at the Woodlawn Community Center, BVCAP is asking for operational support for the building. NEW APPLICANT
Pawtucket Soup Kitchen	Operation of the Pawtucket Soup kitchen	\$ 26,000.00	Breakfast Mon-Fri. Diner Mon-Fri. Brunch on Saturday mornings 195 . Provides dinner to St. Paul's Emergency Winter Shelter clients 7 days a week along with a Sunday morning brunch, Lunch 5 days a week to Access-RI clients. (41,274 meals served 2016-17)
Blackstone Valley Emergency Food	Feed The Needy - Food Pantry	\$ 12,500.00	10 day supply of food is provided to clients once a month, all volunteer organization requesting rent support only. Open 9-11:30 M, W, and Friday. Thursday's from 4-6:30 PM. (14,972 clients 2016-17)
Blackstone Valley Community Action Program	Food Assistance Program - Food pantry	\$ 10,000.00	Operation of food pantry at the Woodlawn Community Center, M-F 9:AM to 3:15 PM, also supports "Food on the Move" discounted fresh fruit and vegetable directly to the community (10,454 clients 2016-17)
Blackstone Valley Community Action Program	Fair Housing Advocate	\$ 6,000.00	Point of contact for the City to advocate and educate citizens on Federal Fair Housing Issues. (28 clients 2016-17)

\$ 406,108.00