

*Grant applications and required attachments are due to the  
**Department of Planning & Redevelopment**  
137 Roosevelt Avenue, Pawtucket, RI 02860 by  
**4:00pm on Friday, April 6<sup>th</sup>, 2018***

**APPLICATION FOR ARTS FUNDING IN PAWTUCKET**

The City of Pawtucket Arts Review Panel Grant program awards up to \$1,000 to nonprofit organizations, for-profit organizations, or individual/group artists in support of arts and cultural programming that is made available to Pawtucket residents and visitors. Although not specifically required for grantees, this grant program aims to support events and activities that are concurrent to the 20<sup>th</sup> Anniversary Pawtucket Arts Festival (PAF), scheduled for September 8-23, 2018. All proposed programming must be held in the City of Pawtucket.

Successful grant application programs should demonstrate broad and diverse community participation and, where possible, free and/or low cost for attendees. Programming may include, but is not limited to: arts education, creative placemaking, dancing, design, folk and traditional arts, literature, media arts, music, open arts studios, public art installations, theater, visual arts, and other forms of arts-based community engagement.

Please note that applicants should consider additional funding sources as needed because Arts Review Panel Grant awards are limited and may not be sufficient to fund your entire program. Grant recipients are also responsible to manage and implement all logistical details for the production of events/programming.

**The 2018 grant program offers two (2) tiers of funding:**

**Tier 1 (\$1,000):** This tier of funding supports well-established programs or activities that may “stand-alone” and demonstrate a high level of public interaction and participation from both local residents and visitors to Pawtucket.

We highly recommend that tier 1 grantees coordinate programming with the 20<sup>th</sup> Annual PAF in an effort to elevate the success of this annual Pawtucket-based festival.

**Tier 2 (\$500):** This tier of funding supports new or emerging programming that may be used to enhance existing Pawtucket-based arts and cultural activities.

Successful applications at both funding tiers should make clear to the Arts Review Panel:

- Project goals to be accomplished with grant funds
- Strategies to build a broad and diverse level of program participation, including methods to reach your intended audience
- Plans to evaluate achievement of your stated goals and level of public participation

All grant recipients with events/programming that will run concurrent to the Pawtucket Arts Festival will share an event description, location, and opening/closing dates and times with the Pawtucket Arts Festival Director by June 15, 2018 for inclusion in all PAF online and print marketing. These grant recipients are also asked to include the PAF logo on all promotional materials.

**The deadline for Pawtucket Arts Panel Review Grant Applications is April 6, 2018.** Applications are due to Jay Rosa and may be delivered either in person or via e-mail. All applicants will be notified of their funding status by April 27, 2018. Please direct all completed applications or questions to:

Jay Rosa, Pawtucket Planning Department  
401-728-0500 x 450  
jrosa@pawtucketri.com

*Please direct question to:  
Jay Rosa • Pawtucket Planning Department • (401) 728-0500 x450  
[jrosa@pawtucketri.com](mailto:jrosa@pawtucketri.com)*

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**PROJECT**

Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Address: \_\_\_\_\_

**APPLICANT**

Project Director: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Federal ID/Registration Number (For Non-Profits Only): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Primary contact if different than Project Director: \_\_\_\_\_

AMOUNT REQUESTED: \_\_\_\_\_  
TOTAL PROJECT BUDGET: \_\_\_\_\_

I/we have previously received a grant from the arts review panel: YES / NO

If Yes, please list projects and dates: \_\_\_\_\_

**REQUIRED ATTACHMENTS:**

1. **PROJECT NARRATIVE - Narrative should be 2 pages maximum and include the following sections:**
  - **Project Description and Budget** – Specifically how the grant funds will be used.
  - **Project Schedule** – Include the dates and times of any performances / exhibits which will be displayed during the Pawtucket Arts Festival (September).
  - **Project Goal**- Include how the project will enhance the Pawtucket Arts Festival's presence in the city.
  - **Rights & Permissions** – Assurances that content of presentations are original or in the public domain, or that the applicant/presenter holds the rights and permission to make a public presentation of work.
  - **Collaboration** – List partners and briefly describe their involvement.
  - **Population to Benefit** – Include costs of participation and likely audience.
  
2. **SUPPORTING INFORMATION – 1 page maximum:**

<b>Organizations</b> <ul style="list-style-type: none"><li>• Date Established</li><li>• Mission Statement</li><li>• Board Members</li><li>• Total Annual Operating Budget</li><li>• Summary of Major Projects and Programs</li><li>• Newspaper articles</li></ul>	<b>Individual Applicants</b> <ul style="list-style-type: none"><li>Resume</li></ul>
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3. **APPLICANTS MAY ALSO ATTACH LETTERS OF SUPPORT**

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

*Please direct question to:  
Jay Rosa • Pawtucket Planning Department • (401) 728-0500 x450  
[jrosa@pawtucketri.com](mailto:jrosa@pawtucketri.com)*